Thank you for your interest in photographing or filming at the Ferry Plaza Farmers Market. The market is run by the educational nonprofit CUESA (Center for Urban Education about Sustainable Agriculture). In allowing filming in our farmers markets, our priority is to support our local farmers and sellers and promote a sustainable food system, while operating a smooth and uninterrupted market for both our sellers and shoppers. To that end, we have established these guidelines and policies.

**Ferry Plaza Farmers Market (Outside) vs. Ferry Building Marketplace (Inside)**
The Ferry Plaza Farmers Market takes place year-round on Saturdays (8 am to 2 pm) and Tuesdays and Thursdays (10 am to 2 pm). It takes place outside of the Ferry Building Marketplace (the shops inside the Ferry Building), which are operated separately by Hudson Pacific Properties. Your agreement with CUESA does not cover filming or photography within the Ferry Building Marketplace or outside the Ferry Building during non-farmers-market hours. For Ferry Building requests, contact Property Manager Lauren Sivley at lsivley@hudsonppi.com.

**Eligibility**
All individuals, students, companies, or organizations who wish to film or photograph in the Ferry Plaza Farmers Market for commercial, editorial, educational, or not-for-profit purposes must coordinate their requests through CUESA. All requests are subject to the approval of CUESA's Communications Director and Executive Director. CUESA reserves the right to refuse projects it deems inappropriate to the Ferry Plaza Farmers Market or CUESA's mission. Permission to film or photograph is granted only for the use indicated on an approved application. Permission must be obtained prior to the day of filming.

**Crew Size**
Size of the crew (including talent, producers, and production crew, such as camera operators, lighting, and sound) must be determined in advance of your visit. Depending on the scope of the production, CUESA may require a staff person to attend to the crew and facilitate introductions to individual sellers. Filming related donations may be increased for more complex projects with large crews.

**Vehicles & Parking**
The closest parking is the ACE lot on the corner of Washington and Embarcadero Streets. Complimentary or reduced rate parking can be made available with adequate advance notice. We cannot, however, provide for or allow parking directly in front of the Ferry Building.

**No Disruption of Operations**
Your filming must not interrupt normal market operations or sales (i.e. we cannot move sellers from their traditional stall locations or block customers’ access to stalls). Your crew must treat all market sellers, shoppers, and staff with respect. Individual sellers reserve the right to remain off-camera. On Saturdays, we request that you wrap up your filming between 8:00-10:00 am, as the market tends to get crowded.

**Product Use**
If any farmers market products are handled as a prop or part of the filming, they must be purchased from the seller. If you would like to feature produce or products not purchased at the farmers market in your film, they must be approved by CUESA in advance.

**Required Donations**
Typically there is no required filming related donation for editorial shoots, except in the case of complex filming projects. For approved commercial filming (including sponsored content), we require a filming related donation based on the scope and complexity of the project. Each request will be considered on a case-by-case basis. Please make checks payable to “CUESA.”

CUESA is a 501(c)(3) nonprofit organization (EIN 94-3212988). Your filming related donation supports our mission to cultivate a sustainable food system through the operation of farmers markets and educational programs, and is tax deductible to the full extent of the law.

**Please email or fax the following application to Communications Director Brie Mazurek at brie@cuesa.org or 415-291-3275 (fax). For questions, call 415-291-3276 x104.**
CUESA’s Ferry Plaza Farmers Market
Photography & Filming Permit Application

Name of Applicant: __________________________ Date of Application: ______________

Company & Title: __________________________ Website: __________________________

Address: __________________________ Phone: __________________________

Name of Company/Client for whom film/photos are being made: __________________________

Purpose of the filming/photography and when and where the material will be published/released:

____________________________________________________________________________

____________________________________________________________________________

Name of Site Crew Leader: __________________

Cell Phone of Site Crew Leader: __________ Size of Crew: __________________________

Date of Filming: ______________ Timeframe (e.g., 10-12 am): __________________________

Vehicles: __________________________

Equipment Details (please indicate if any of the below will be used and the quantity):

_________Handheld camera _______Rails and/or dollies _______Tripod

_________Microphones/booms _______Lighting equipment including sun bounce screens, lamps, etc.

Special Needs or Requests:

____________________________________________________________________________

Filming related donations are required for commercial filming/photography (including sponsored content), and will be determined based on the scope and complexity of each project.

In signing this application, the applicant agrees to the terms in CUESA’s Photography & Filming Agreement, and assumes responsibility for any damage to CUESA equipment or Ferry Building property. The applicant agrees to cause no interruption to the sellers’ business at the Ferry Plaza Farmers Market. In some cases, a certificate of insurance naming CUESA as additional insured may be requested. When you arrive at the Ferry Plaza Farmers Market to film you will need to check in at the black CUESA Info Booth with a completed copy of this form. You will then be escorted or directed to the Ferry Building security office to pick up badges. Everyone in the crew must be identified and wearing the badge. Thank you for your interest in CUESA and for supporting our work to cultivate a healthy food system.

____________________________________________________________________________

Applicant Signature ________________________ Title __________ Date __________

____________________________________________________________________________

CUESA Signature ________________________ Title __________ Date __________