

**CUESA (Center for Urban Education about Sustainable Agriculture)** is a nonprofit organization dedicated to cultivating a sustainable food system through the operation of farmers markets and educational programs.

The Education Specialist is responsible for implementing CUESA's Foodwise Kids youth program and supporting CUESA's Education team as needed. This position is part of a team of educators who deliver mission-driven content to children and adults to increase their understanding of and connection with food and agriculture. CUESA's Education programs include Foodwise Kids, Foodwise Families and Foodwise Teens, as well as other educational projects as specified.

### **Primary Responsibilities**

- 1. Implement Foodwise Kids (FWK) in collaboration with CUESA's Education Programs Manager and Education Director.** CUESA's Foodwise Kids program activates the farmers market as a classroom for empowering the next generation of healthy eaters. FWK is a free program for public elementary school students. Through produce tastings, farmers market explorations, and hands-on cooking, we nurture children's love for fruits and vegetables.

**Duties include:**

- Facilitating curriculum to teach students about sustainable food systems, cooking, and nutrition.
- Recruiting, training, and supervising Foodwise Kids interns and volunteers.
- Coordinating with teachers, community organizations and volunteers to schedule and staff weekly classes year-round.
- Working with the Education Programs Manager to train and supervise Foodwise Teens Fellows to work with Summer Foodwise Kids.
- Working with CUESA staff to maintain CUESA kitchen, supplies, and pantry.
- Conducting student, teacher, and chaperone surveys.
- Tracking of program expenses.

- 2. Support Foodwise Families (FWF) in collaboration with CUESA's Education Programs Manager and Education Director.** CUESA's Foodwise Families is a program that engages elementary school students and their families in cooking and nutrition education. Through produce tastings, farmers market explorations, hands-on cooking, in-class cooking demonstrations, and school-based family cooking classes, we nurture a love for fruits and vegetables throughout whole families.

**Duties include:**

- Facilitating curriculum to teach students and families about sustainable food systems, cooking, and nutrition.
- Conducting student, teacher, and chaperone surveys.
- Working to improve the program and add new offerings in the future.
- Tracking of program expenses.

3. **Support Foodwise Teens as needed.** CUESA's Foodwise Teens (FWT) program is a paid youth development program which public high school students build job skills in sustainable food careers. Students gain experience growing produce in school and community gardens, preparing food in school kitchens and selling it at CUESA's farmers markets. FWT also offers students trainings in environmental education, culinary education, customer engagement and general job readiness. Students develop healthy eating habits and gain valuable career skills.

**Examples include:**

- Recruiting and interviewing students for program participation.
- Facilitating curriculum to teach students about sustainable agriculture, culinary skills, food justice, and job readiness.
- Leading students in practical garden work and culinary work.
- Facilitating farmers market sales days with students.

**Other Responsibilities:** The coordinator will work with CUESA Education team to support additional educational and general organizational activities, as needed.

**Examples include:**

- Assisting in coordinating and facilitating corporate workdays at FWT partner garden sites.
- Supporting youth participating in CUESA fundraising events.
- Providing program updates as requested for fundraising and grant reporting.
- Supporting special projects and outreach as needed.

**Job Parameters**

- This is a part-time, non-exempt, position, with room for growth.
- This is approximately a 30-hour/week position, with weekend work required.
- The schedule is primarily Tuesday-Saturday, with regular evening hours.
- All hours worked over 8 hours are paid the overtime pay of time + $\frac{1}{2}$ .
- The wage is \$20 - 22/hour, commensurate with experience.
- This position reports to CUESA's Education Manager.
- CUESA does not discriminate in employment, including on the basis of race, color, religion, sex (including gender identity), national origin, political affiliation, sexual orientation, marital status, physical ability, age, parental status, or military service.
- Desired start date: January 3, 2019.

**To Apply:**

- Please send a cover letter and resume to Director of Education, Leigh Gaymon-Jones at [leigh@cuesa.org](mailto:leigh@cuesa.org).
- Deadline: November 30, 2018
- Email submissions only; no phone calls please.